Sandwell Metropolitan Borough Council
February 2022
Forward Plan list of decisions to be taken by the Executive and Notice of Decisions to be taken in private session

Representations to a decision being taken in Private Session, where indicated must be e-mailed to Democratic_services@sandwell.gov.uk or in writing to Democratic Services, Sandwell Council House, Oldbury, B69 3DP.

The Council defines a Key Decision as:

(a) an executive decision which is likely to result in the Council incurring expenditure which exceeds that included in any approved revenue or capital budget or the limits set out within an approved borrowing or investment strategy and was not the subject of specific grant; or

(b) an executive decision which is likely to result in the Council incurring expenditure, the making of savings or the generation of income amounting to:

- £250,000 or more where the service area budget exceeds £10m;
- £100,000 or more where the service area budget is less than £10m; or

(c) an executive decision which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards of the Borough

All items listed in the Executive Notice will be listed as a key decision using the above criteria. Business items which are not defined as a Key Decision may be referred to the Cabinet for information and/or decision but will not be listed in the Executive Notice.

Items listed in the notice of Executive Decisions to be taken in Private Session will list the relevant exemption information as related to the Local Government Act 1972 12A as amended by the Local Government (Access to Information) (Variation) Order 2006 set out as follows:-

1. Information relating to any individual.
2. Information that is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
   - to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
   - to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

The Cabinet/Members of the Executive are as follows:- Councillors Ahmed, Bostan, Carmichael, Crompton, Hartwell, Millard, I Padda, Piper and Simms.

Sandwell
Metropolitan Borough Council

The following items set out key decisions to be taken by the Executive in public session:-

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
1	**Re-commissioning Sandwell Drug & Alcohol Adult Treatment Services** Contact Officer: Mary Bailey Director: Lisa McNally – Director of Public Health	Adults, Social Care and Health (Cllr Hartwell)	9 February 2022		

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	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
2	**High Needs Block Funding Allocation** Contact Officer: Moira Tallents Director: Michael Jarrett - Director of Children and Education	Children and Education (Cllr Simms)	9 February 2022	N/A	Report by Director Children and Education
3	**Appointment of a Director to Sandwell Children's Trust Ltd** Contact Officer: Mandip S. Chahal Director: Michael Jarratt, Director of Children and Education	Children and Education (Cllr Simms)	9 February 2022	N/A	

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
4	**Horticultural Products and Tools 2021 – 2025** Contact Officer: Tim Pitt Director: Alice Davey – Director of Borough Economy	Culture and Tourism (Councillor Millard)	9 February 2022	N/A	
5	**Approval to proceed with Sandwell Urban Bike Park project** Contact Officer: Matthew Huggins Director: Alice Davey – Director of Borough Economy	Culture and Tourism (Councillor Millard)	9 February 2022	No	Cabinet Report Project Programme

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
6	**SLT Business Plan 2021 - 24** Contact Officer: Gemma Ryan Director: Alice Davey – Director of Borough Economy	Culture and Tourism (Councillor Millard)	9 February 2022		Cabinet Report SLT Business Plan 2021 - 24
7	**Approve use of Highway Surfacing and Associated Works Contract** Contact Officer: Robin Weare/Mathew Burling Director: Alice Davey – Director of Borough Economy	Environment (Cllr Bostan)	9 February 2022	N/A	

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
8	**Revocation of Highway Improvement Lines – A41 Birmingham Road, West Bromwich** Contact Officer: Andy Miller Director: Tony McGovern - Director of Regeneration & Growth	Environment (Cllr Bostan)	9 February 2022		
9	**Provision of 18 new council homes at Beever Road, Tipton** Contact: Alan Martin Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities	Housing (Cllr Ahmed)	9 February 2022		Report

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
10	**Use of commuted sums to deliver affordable housing for young people** Contact: Nigel Collumbell Director – Gillian Douglas – Director of Housing and Communities	Housing (Cllr Ahmed)	9 February 2022		
11	**Provision of 15 new council homes at Hawes Lane Rowley Regis** Contact: Alan Martin Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities	Housing (Cllr Ahmed)	February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
12	**Social Housing Decarbonisation Fund – Wave 1** Contact Officer: J Rawlins Director: Gillian Douglas - Director – Housing and Communities	Housing (Cllr Ahmed)	February 2022		
13	**West Bromwich Interim Planning Statement/Masterplan** Contact Officer: Jenna Langford/Richard Reeve/Peter Simpson Director: Tony McGovern - Director of Regeneration & Growth	Regeneration and Growth (Cllr Padda)	9 February 2022		West Bromwich Interim Planning Statement/Masterplan

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
14	**Smethwick to Birmingham Area Framework and Grove Lane Masterplan** Contact Officer: Hayley Insley Director: Tony McGovern – Director of Regeneration and Growth	Regeneration and Growth (Cllr I Padda)	9 February 2022		
15	**Information Governance Records Retention** Contact Officer: Maria Price Director of Law and Governance - Surjit Tour	Leader (Cllr Carmichael)	23 February 2022		The Corporate Retention Policy E-mail Retention Policy Information Rights Policy

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
16	**Sandwell and Community Caring Trust Contract** Contact Officer: Hannah Soetendal Director: Rashpal Bishop – Director of Adult Social Care	Adults, Social Care and Health (Cllr Hartwell)	23 February 2022		
17	**School Organisation Plan 2021/2022** Contact Officer: Martyn Roberts Director Children and Education Director of Finance – Simone Hines	Children and Education (Cllr Simms)	23 February 2022	tbc	Report by Director Children and Education Appendices School Organisation Plan 2021/22

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
18	**Ormiston Sandwell Community Academy – Relocation of Modular Block** Contact Officer: Martyn Roberts Director: Michael Jarrett - Director of Children and Education	Children and Education (Cllr Simms)	23 February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
19	**Schools Capital Programme – Expansion Works at Q3 Great Barr** Contact Officer: Martyn Roberts Michael Jarrett - Director of Children and Education Simone Hines - Director of Finance	Children and Education (Cllr Simms)	23 February 2022	N/A	
20	**Domestic Abuse Strategy** Contact Officer: Maryrose Lappin Director: Alice Davey – Director of Borough Economy	Community Safety (Cllr Piper)	23 February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
21	**City Region Sustainable Transport Settlement and Local Transport Capital Programme 2022/23** Contact Officer: Andy Miller Director: Tony McGovern - Director of Regeneration & Growth	Environment (Cllr Bostan)	23 February 2022		
22	**Statement of Community Involvement Update** Contact Officer: Zoe Wilson Director: Tony McGovern - Director of Regeneration & Growth	Environment (Cllr Bostan)	23 February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
23	**Communications and Corporate Affairs Team** Contact Officer: Clair Norton Director: Neil Cox	Finance and Resources (Cllr Crompton)	23 February 2022		
24	**Direct Award of Contract for eCapture and Webcapture Services** Contact Officer: Ian Dunn Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	23 February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
25	**Contract for the provision of a Revenues and Benefits application, a corporate document management solution and scanning and indexing services** Contact Officer: Sue Knowles Director: Simone Hines – Director of Finance	Finance and Resources (Cllr Crompton)	23 February 2022		
26	**Adoption of revised Council Tenancy Conditions** Contact Officer: Neville Rowe Director: Gillian Douglas - Director of Housing	Housing (Cllr Ahmed)	23 February 2022	Safer Neighbourhoods and Active Communities Scrutiny Board 09.12.21	Report setting out proposed changes to the Council's Tenancy Conditions.

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
27	**Acquisition of Kings Square Shopping Centre** Contact Officer: Chris Hilton Director: Tony McGovern – Director of Regeneration and Growth	Regeneration and Growth (Cllr I Padda)	23 February 2022		
28	**Memorandum of Understanding between SMBC and Chance Heritage Trust re Heritage related regeneration in the Borough** Contact Officer – Tony McGovern Director - Tony McGovern, Director of Regeneration and Growth	Regeneration and Growth (Cllr Padda)	23 February 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
29	**Temporary Accommodation Elm Tree Primary Academy at Connor Education Centre, West Bromwich** Contact Officer: Martyn Roberts Director of Children and Education - Michael Jarrett	Children and Education (Cllr Simms)	23 March 2022		
30	**Street Naming, Renaming and Property Numbering Policy** Contact Officer: Robin Weare/ Barry Ridgway Director: Alice Davey – Director of Borough Economy	Environment (Cllr Bostan)	23 March 2022		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
31	**Non Residential Contributions Policy – Phase 1 Technical Updates** Contact Officer: Kay Murphy Director of Finance – Simone Hines Director of Adult Social Care - Rashpal Bishop	Finance and Resources (Cllr Crompton) Adults, Social Care and Health (Cllr Hartwell)	23 March 2022		Joint report by Director of Finance and Director of Adult Social Care Appendices
32	**Friar Park Residential Development** Contact Officer: Chris Hilton Director: Tony McGovern – Director of Regeneration and Growth	Regeneration and Growth (Cllr I Padda)	23 March 2022		Site Appraisals and MasterPlan Funding approval for support Approval for Informal Public Consultation

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
33	**Retro-fitting of Sprinklers in high-rise flats** Contact Officer: Phil Deery Director: Gillian Douglas - Director – Housing and Communities	Housing (Cllr Ahmed)	13 April 2022		Report
34	**Refurbishment of Thorne Close** Contact Officer: J Rawlins Director: Gillian Douglas - Director – Housing and Communities	Housing (Cllr Ahmed)	13 April 2022		Report

Annual Programme Reminder (these items are not added automatically)

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
	Review of Fees and Charges		January		
	Determination of Admission Priorities for Sandwell's Community and Voluntary Controlled Schools		January/February		
	Schools Funding		December/ January		
	Quarter 3 Budget Monitoring		February		
	Council Finances		February		
	Financial Regulations		February		
	Business Plans		February		
	Highways Asset Management Plan		March		
	Local Transport Settlement		March		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
	Revenues and Benefits Policy framework 2022/23		March		
	Schools Capital Programme		April to June		
	Financial Outturn		May		
	Procurement and Contract Procedure Rules		July		
	Review of Fees and Charges Sandwell Residential Education Services Centre Charges		May – July		
	Childcare Sufficiency Report		July - September		
	Quarter 1 Budget Monitoring		August		
	Model Schools Pay Policy		October/ November		
	Winter Service Operational Plan		October/November		
	Road Safety Plan		November		

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
	Quarter 2 Budget Monitoring		November		
	Council Tax Base Calculation		December		
	Business Rates Retention Estimates		December		
	Council Tax Reduction Scheme		December		

The following items set out key decisions to be taken by the Executive in private session:-

Title/Subject	Cabinet Portfolio Area	Decision Date	Private Item – Reason for Exemption	List of documents to be considered
Sandwell and Community Caring Trust Contract Contact Officer: Hannah Soetendal Director: Rashpal Bishop – Director of Adult Social Care	Adults, Social Care and Health (Cllr Hartwell)	23 February 2022	Commercial Sensitivity	
SLT Business Plan 2021 - 24 Contact Officer: Gemma Ryan Director: Alice Davey – Director of Borough Economy	Culture and Tourism (Councillor Millard)	9 February 2022	Commercial Sensitivity	Cabinet Report SLT Business Plan 2021 - 24

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